

TRANSFER CREDIT FROM OTHER INSTITUTIONS

New students who wish to transfer credit from other institutions must provide the Registrar with an official transcript showing grades of C or better in all courses level 101 and above for which transfer credit is requested. **For full consideration, transfer requests, including official transcripts from all institutions previously attended must be received by the Registrar prior to the first day of scheduled classes during the student's first term of enrollment.** Students must make all arrangements to have official transcripts mailed to the Registrar to meet this deadline. Hand carried or "Issued to Student" transcripts will not be accepted.

Taylor Business Institute will accept in transfer only those courses that are determined to be similar in scope and credit to a course within the student's declared program of study. Although acceptance of transfer credit is at the sole discretion of the Registrar, TBI will generally accept in transfer general education course credits that the student has earned in 26 Illinois Articulation Initiative (IAI) approved courses* with a name and course description comparable to one offered within the student's program at TBI. Non-IAI general education courses will be evaluated individually to determine their similarity to a course within the student's prescribed program of study.

Except in extraordinary circumstances, the college will not accept more than two quarters of outside credit toward the major core of a diploma or degree program. Tuition is prorated for students who enroll in less than a full program. Students are advised to consult with the Director of Financial Aid to review the effect of transfer credits on financial aid eligibility.

TBI will always give consideration to transfer credits from other ACICS institutions or institutions accredited by agencies recognized by the U.S. Department of Education.

Transferring Taylor Business Institute's Credits to Other Institutions

Taylor Business Institute's credits are not universally transferrable. Receiving institutions reserve the right to accept or deny another school's credits. These institutions may deny credits for a variety of reasons to include differences between the school's accrediting agencies, differences between curriculum content or insufficient credit hours to transfer. Therefore, students seeking to transfer credits from Taylor Business Institute to other colleges and universities should contact the admissions department(s) at those schools to determine if they will accept Taylor Business Institute's credits.

The Criminal Justice and Security Administration Degree Program Credits

The Criminal Justice and Security Administration program is designed to prepare its graduates for career opportunities in the ever expanding field of Criminal Justice and Security Administration. The Criminal Justice and Security Administration program is not designed to train individuals to be police officers. Credits from this program are not transferable to the Chicago Police Department. Students interested in becoming police personnel should inquire within the police jurisdiction in which they would like to practice to determine if Taylor Business Institute's credits are accepted.

Articulation Relationships:

Articulation relationships are formal agreements with and between colleges and/or universities to accept credits earned. While other colleges may accept Taylor Business Institute's credits on a case by case basis the College have five formal articulation agreements with the following colleges or universities:

1. DeVry University
2. East-West University
3. National-Louis University
4. University of Phoenix

Evidence of articulation agreements are on file within the institution and are available for review in the office of the Dean of Academic Affairs.